

Dear Parents,

Attached is a sheet with important information regarding your child's preschool/ before & after school/ day care program.

Any questions regarding your child's enrollment at PDO should be directed to the PDO director, Jennifer Haas, or the PDO Office Administrator, Dawn Hoffman.

When calling the PDO office at (815) 568-7162, please make sure to choose the correct extension. If you would like the director, Jennifer Haas, please press 3. If you would like the office administrator or the office at the childcare center at the Park District, please press 4.

If no one is available to take your call, please leave a message and we will get back to you as soon as possible.

You can also email questions and concerns to Jennifer Haas at [candjhaas@sbcglobal.net](mailto:candjhaas@sbcglobal.net) and Dawn Hoffman at [dawn@marengoumc.org](mailto:dawn@marengoumc.org).

Please make all payments in the PDO locked box only.

Locked box locations:

Church: Outside the nursery/ PDO PreK classroom

Childcare Center at Park District: On the wall in the office.

(Please do not leave payments with teachers or in the church office with the secretary. Please leave only in designated locked boxes.)

You can also now pay by credit card at both locations. There is a tablet with written directions available at both locations to make a payment. Please be advised that there is a \$2.50 convenience fee for payment with a credit card.

Thank you,  
Jennifer Haas  
Director  
Parent's Day Out Program

Dawn Hoffman  
Office Administrator  
Parent's Day Out Program

## Parent's Day Out Program

119 E Washington Street, Marengo, IL 60152

(815) 568-7162 ext. 3 for Jennifer Haas, Director - email: [candjhaas@sbcglobal.net](mailto:candjhaas@sbcglobal.net)

For billing or general office questions: Dawn Hoffman email: [dawn@marengoumc.org](mailto:dawn@marengoumc.org)

### Preschool

Ages 18 mos-5 years old

- Child must be age appropriate by September 1<sup>st</sup> of current school year
- Tuition is due on or before the 1<sup>st</sup> of each month (if set up for 2x a month 50% on or before the 1<sup>st</sup> & 15<sup>th</sup>): (late payments are subject to a \$10 late fee)
  - Tuition is not pro-rated except for the month of August.  
August tuition is 50% regularly monthly tuition
- There are no refunds for snow days/ unplanned closed days
- Tuition statement and receipts will be sent via email. Please make sure to check your email weekly and always contact us with any questions or concerns.
- Please make all payments in the PDO locked box only. Please do not leave payments with teacher or in the church office with the church secretary.)

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Childcare Center at Park District: on the wall in the office.

<b>Penguins</b> 18 months-35 months	<b>Peacocks</b> 3 years old	<b>Owls</b> 4 years old
<b><i>\$70/month*</i></b> Mondays 9-1	<b><i>\$115/month*</i></b> Wednesdays & Fridays 9-1	<b><i>\$140/month*</i></b> Tuesdays & Thursdays 9-1:30

\*August tuition is 50% of the regularly monthly tuition.



### Preschool Summer Camp

Ages 2 - 5 years old

- Child must be age appropriate by September 1<sup>st</sup> of the recently ended school year
  - Tuition is due on or before the beginning of each summer session.  
(late payments are subject to a \$10 late fee)
  - There are no refunds for unplanned closed days

<b>Tadpoles</b> 2 & 3 year olds	<b>Frogs</b> 4 & 5 year olds
<b><i>\$115/session</i></b> Mondays & Wednesdays 9-1	<b><i>\$140/session</i></b> Tuesdays & Thursdays 9-1:30

## Parent's Day Out Program

**119 E Washington Street, Marengo, IL 60152**

(815) 568-7162 ext. 3 for Jennifer Haas, Director - email: [candjhaas@sbcglobal.net](mailto:candjhaas@sbcglobal.net)

For billing or general office questions: Dawn Hoffman PDO Office: 815-568-7162 ext. 4  
email: [dawn@marengoumc.org](mailto:dawn@marengoumc.org)

### Before and After School

Ages 5 -12 years old

- Tuition is due on or before the 1<sup>st</sup> of each month (if set up for 2x a month 50% on or before the 1<sup>st</sup> & 15<sup>th</sup>): (late payments are subject to a \$10 late fee)
- Tuition is not pro-rated except for the month of August (Aug. 50% monthly tuition rate)
- Please make all payments in the PDO locked box only. Please do not leave payments with teacher or in the church office with the church secretary.)

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Childcare Center at Park District: on the wall in the office.

- There are no refunds for snow days/ unplanned closed days
- PDO Van Transportation: If needed, PDO van fee is \$15 per month and will be added to your tuition.
- Field Trips: TBD extra fee depending upon field trip activity.
- ADD ON DAYS: AM=\$3.50 and PM \$13.85
- SNOW DAYS/ UNEXPECTED DAYS OFF OF SCHOOL: Additional \$13 per day
- Tuition statement and receipts will be sent via email. Please make sure to check your email weekly and always contact us with any questions or concerns.

August tuition is 50%	Before School Only	Before & After	After School Only
	Sept.-May Monthly Tuition	Sept.-May Monthly Tuition	Sept.-May Monthly Tuition
5 days/week	\$95	\$380	\$285
4 days/week	\$80	\$305	\$230
3 days/week	\$70	\$230	\$170
2 days/week	\$50	\$150	\$115
1 day/week	\$20	\$75	\$60
Drop in	\$3.50/ day	\$17.35 / day	\$13.85/ day

Tuition includes half days and full days off of school if it falls on a regularly scheduled day\*

\*Does not include spring break and the days closed during Christmas break:

Those days follow schedule below



### Summer Camp (School Age) & No School Days/ Full Days



Ages 5-12 years old

\*Tuition is due weekly on Thursdays. Late payments are subject to a \$10 late fee

Hours	Tuition Rate
Hours: 9: 00 AM-4:00 PM	\$135/ week (\$27/ day)
Extended Care Hours: 6:30AM-9:00 AM & 4:00 PM-6:00 PM	\$35/week (\$7/ day)

## Parent's Day Out Program

119 E Washington Street, Marengo, IL 60152

825 Indian Oaks Trail, Marengo, IL 60152

(815) 568-7162 ext. 3 for Jennifer Haas, Director - email: [candjhaas@sbcglobal.net](mailto:candjhaas@sbcglobal.net)

For billing or general office questions: Dawn Hoffman PDO Office: 815-568-7162 ext. 4  
email: [dawn@marengoumc.org](mailto:dawn@marengoumc.org)

### Childcare Center

Ages 6 weeks - 5 years old

- Tuition is due on or before Thursday each week for the following week of care (late payments are subject to a \$10 late fee)
  - There are no refunds for snow days/ unplanned closed days
  - Field Trips: TBD extra fee depending upon field trip activity.
    - ADD ON DAYS: will be charged at the 1 day rate.
- Tuition statement and receipts will be sent via email. Please make sure to check your email weekly and always contact us with any questions or concerns.
- Please make all payments in the PDO locked box only. Please do not leave payments with teacher or in the church office with the church secretary.)

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<b>6 weeks – 23 months</b>	<b>5 days</b>	<b>4 days</b>	<b>3 days</b>	<b>2 days</b>	<b>1 day</b>
5 + hours/day	\$235	\$188	\$141	\$94	\$47
Less than 5 hours/day	\$200	\$160	\$120	\$80	\$40
<b>2 years – 3 ½ years</b>	<b>5 days</b>	<b>4 days</b>	<b>3 days</b>	<b>2 days</b>	<b>1 day</b>
5 + hours/day	\$210	\$168	\$126	\$84	\$42
Less than 5 hours/day	\$175	\$140	\$105	\$70	\$35
<b>3 ½ years – 5 years</b>	<b>5 days</b>	<b>4 days</b>	<b>3 days</b>	<b>2 days</b>	<b>1 day</b>
5 + hours/day	\$200	\$160	\$120	\$80	\$40
Less than 5 hours/day	\$170	\$136	\$102	\$68	\$34